

MINUTES
Steep Rock Beach Park Board
Meeting
May 10, 2017 – 9:00 AM



Attendance: Evelyn Gunther, Tony Dyck, Jane Price, Rodney Brown, Diane Price, Elmer Nickel, Dan Meisner

Absent:

Managers: Trevor Gabbs, Lana Iwanchuk, Marion Grogan

Recording secretary: Don Fisette

Guests: Lana Cowling-Mason – Community Futures West Interlake (CFWI)

Call to Order: The meeting was called to order by Tony at 9:00 AM.

Review Minutes: The minutes of the April 12, 2017 meeting were reviewed. Elmer moved to accept the minutes with revisions to replace names with titles, seconded by Diane, carried.

Officer elections: Elections were opened at 9:15 and were presided by the CFWI rep who reviewed the policy on officer elections. For each position, the process was 3 calls for nominations including a seconder for each nomination and the candidate was asked if they agreed to stand. A vote was called and all directors voted. The elected officers are:

- Chairperson – Tony Dyck
- Vice-chairperson – Rodney Brown
- Secretary – Diane Price
- Treasurer – Evelyn Gunther

The election process was closed at 9:20.

Financial Report: The Treasurer reviewed the May 10 Revenue and Expense report. The cleared transaction reports for Master Card and Chequing account, Customer Balance summary and A/C payable aging summary were distributed. Diane moved to accept the financial report, seconded by Elmer, carried.

Management Report:

- Bathroom 1 has had the floor sink another inch. The insurance adjuster was contacted and he indicated that an engineer would be brought in to assess the problem.
- Clean-up is almost complete. 700 tonnes of rock was used. Top-soil is required..
- A taste testing of menu items was conducted on May 8.

- The menu is almost finalized.
- The restaurant will be opened for the May long weekend.
- The restaurant manager is interviewing for staff.
- The restaurant requires cutlery and is being looked for.
- 2 TV's are ready for installation.
- A taste testing by board members is scheduled for 6:00 PM on Tuesday at the Restaurant manager's residence.

Old Business:

- **Letter from Kurt Dorward:** Managers and the RM director will contact him to request a site inspection.
- **Liquor Permit:** the application has been submitted and requests for additional items have been sent. Waiting for the permit.
- **Entrance Gate:** Construction will be starting June 1. The revised cost estimate for all construction items is \$40k. Rodney made a motion to approve \$40K for the installation of the gate, seconded by Dan, carried.
- **Revision of Policy 12.23:** The proposed revisions were reviewed. Jane moved to adopt the revisions of Article 12.23 in the Policy & Procedures, seconded by Evelyn, carried.

New Business:

- **Dennis Moser letter:** A response will be prepared by the board indicating that the gate will be installed and a fee schedule is being developed. The board will maintain free admission for 2017 to help commemorate Canada's 150th celebration. Fees will be implemented for the 2018 season.
- **Donna Fissel letter:** Same response as to Dennis Moser.
- **Gord Keith Letter:** The board will respond outlining the requirements for a board director.
- **Allan Springer letter:** The board will acknowledge receipt of his letter and indicate that it will be held on file until a vacancy occurs.
- **Meet & Greet:** Park managers and the CFWI rep will prepare a presentation for the Meet & Greet.

Accounts Payable: The current bills were presented by the treasurer and reviewed by several directors. Diane moved to accept the items, Jane seconded, carried.

Next Meeting: June 7 at 9:00 AM at the Park Restaurant

Adjourn the meeting: Adjourned at 11:30 AM.