

**MINUTES**  
**Steep Rock Beach Park Board**  
**Meeting**  
**RM Board Room**  
**October 17, 2017 – 7:00 PM**



**Attendance:** Evelyn Gunther, Tony Dyck, Rodney Brown, Dan Meisner, Alan Springer, Larry McDonnell

**Absent:** Diane Price

**Managers:** Trevor Gabbs, Lana Gabbs, Marion Grogan

**Call to Order:** The meeting was called to order by Tony at 7:00 pm

**Review Minutes:** The minutes of the September 13, 2017 meeting were reviewed. The “Bertrand delegation” was revised. Rodney moved to accept the revised minutes, seconded by Dan, carried.

**Financial Report:** The Treasurer reviewed the Revenue and Expense report. The cleared transaction reports were distributed. Macky moved to accept the financial report, seconded by Allan, carried.

**Management Report:**

- All required work is complete. The rental truck is being returned. Inventory is almost complete. Budgeting for 2018 is required.
- The restaurant requires 2 more days of cleaning. Bathrooms have been painted. Most of the inventory has been sold. The soft ice cream machine has not been tested.

**Old Business:**

- **Management Invoice :** Tabled

**New Business:**

- **Policy document review meeting:** December 7 – 7:00 PM at the RM office.
- **2018 Gate rates:** The rates drafted at the September 26 policy review meeting were reviewed. Macky moved to adopt the rates, seconded by Evelyn, carried.

**2018 SRBP Gate Fees**

**All rates are subject to GST**

**Annual pass:** \$25

**Seasonal Campers:** first 2 cards are free; replacement and additional cards \$20 each up to a maximum of 4 active cards per site

**Mooring:** 1 card free; additional and replacement cards \$20 each maximum 2 active cards

**Day guests:**

Daily vehicle pass: \$5 per vehicle & driver and \$2 per additional person. Once vehicle leaves, new fees are required for re-entry

Bus Permits: (capacity 9 persons or more) \$50 (no card provided) no re-entry allowed

**Notes:**

- All cardholders must agree to terms & conditions and rules of the park.
- Absolutely no refunds will be allowed.

- **Management Employment contracts:** Trevor, Lana and Marion were requested by the board to submit proposals for consideration by the board.

**Accounts Payable:**

- The current bills were presented by the treasurer and reviewed by a director. Allan moved to accept the items, Macky seconded, carried

**Next Meeting:** December 12<sup>th</sup> at 7:00 PM at the RM office (2018 budget review)

**Adjourn the meeting:** Adjourned at 9:30 PM

**Approved:** Date: \_\_\_\_\_

Secretary: \_\_\_\_\_

Chairperson: \_\_\_\_\_